

CONTINUING EDUCATION

800 College Court, New Bern, NC 28562
252-638-7248 (Fax) 252-672-4699

PERMISSION TO ADMIT MINOR STUDENT FORM

All minors, 16 years or older, enrolling in Continuing Education courses must present a signed and approved *Permission To Admit Minor Student Form* and all required documentation in person at the time of registration. While exempt from payment of tuition and fees for college level classes, students must pay all fees and purchase required textbooks, supplies, and equipment for continuing education and self-supporting classes. *A new form must be submitted to register for additional classes.*

_____, _____ - _____ - _____ OR _____, ____/____/____, _____
STUDENT'S FULL NAME SOCIAL SECURITY NUMBER COLLEAGUE ID DATE of BIRTH AGE
(optional) (assigned after registration) (student must be at least 16 to register)

STUDENT'S ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HIGH SCHOOL NAME/LAST SCHOOL ATTENDED: _____ COUNTY: _____

PROJECTED GRADUATION DATE: ____/____/____ (Date Required) OR LAST DATE OF ATTENDANCE: ____/____/____ (Date Required)

SEMESTER OF ENROLLMENT: Fall _____ Spring _____ Summer _____ YEAR: _____

COURSE TO BE TAKEN AT CRAVEN CC (List Course Number, Section Number, and Title from the Craven CC Class Schedule):

Local Course and Section Number	Contract Number	Local Class Title

_____**PERMISSION TO ATTEND CONCURRENTLY:** This will affirm that the student named above is at least sixteen years old, currently taking the equivalent of one-half of a full time schedule, making satisfactory progress toward graduation, and has my recommendation and approval to enroll concurrently in the above course at Craven Community College. *33NC Administrative Code, Chapter 2C.0305, Educational Services for Minors

Principal/Designee Signature

Date

Superintendent/Designee Signature

Date

As President of Craven Community College, I hereby grant approval for this student to be admitted to the above continuing education course at Craven Community College based upon policies approved by the local public/ private board of education and board of trustees.

College President/Designee Signature

Date

_____**DROPOUT--** Student has officially withdrawn from a public/private school:

within the last six months (official signed withdrawal high school form required) **over** six months (signatures of high school officials are unnecessary)

_____**EMANCIPATED** (proof required in the form of a marriage license/court order) _____ **HIGH SCHOOL GRADUATE** (no signature required)

_____**This request is for a non-credit, non-remedial, enrichment course during the summer term** (signatures of high school officials are unnecessary)

REQUIRED FOR ALL MINOR STUDENTS: I certify that all information supplied on this form is accurate and request that the minor student be allowed admission to the above continuing education course at Craven Community College.

Parent/Legal Guardian Signature: _____ **Date:** _____
(SIGNATURE OF PARENT OR GUARDIAN-to be notarized below by Notary Public)

NOTARIZATION: North Carolina _____ County

I, _____, a Notary Public for said County and State, do hereby certify that _____ personally appeared before me on this date and acknowledge the execution of the foregoing instrument.

My Commission Expires: _____

Signature

Date

(Seal)